

COMBINED SYNOPSIS & SOLICITATION



**UNITED STATES EMBASSY SAN JOSE, COSTA RICA
Bureau of International Narcotics & Law Enforcement
Affairs (INL)**

**PR9732385 - INL 1930.0 Computer Equipment for MSP
Press Office**

SOLICITATION NO. PR9732385

Issued by:

**Embassy of the United States of America
General Services Office
Avenida 0 Calle 120
Pavas, San Jose
Costa Rica 920-1200**

**Combined Synopsis and Solicitation.
Solicitation Number PR9732385.**

The US Embassy San Jose hereby provides the following Combined Synopsis and Solicitation for:

Delivery of **Computer Equipment for MSP Press Office** for the U.S. Embassy San José, Costa Rica. The evaluation of offers will be based on the Lowest- Priced, Technically Acceptable (LPTA) approach. NOTE: The buyer is accepting offers for the requested Brand Name(s) or Equal. It is the offeror's responsibility to prove that the service(s)/good(s) offering meet(s) the requested specifications.

Synopsis:

This is a combined synopsis/solicitation for commercial items prepared in accordance with the format in FAR Subpart 12.6, as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; offers are being requested and a written solicitation will not be issued. The solicitation number is **PR9732385** and is issued as a Request for Quotations (RFQ), unless otherwise indicated herein. The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular FAC 2005-100, effective August 22, 2018.

Contract Type:

The Government intends to award a single, firm fixed-price contract to the responsible offeror whose offer is evaluated as the lowest-priced and technically acceptable. The total price shall include all labor, equipment, delivery charges, materials, overhead, profit, insurance, and all other expenses necessary to deliver the required vehicle. No additional sums will be payable on account of any escalations in the cost of materials, equipment, or labor, or because of the Contractor's failure to properly estimate or accurately predict the cost or difficulty of achieving the results required by this contract. Nor will the contract price be adjusted on account of fluctuations in currency exchange rates.

Term of Contract:

This ensuing contract shall be effective from the date of the Contracting Officer's signature and shall remain valid until all items are received and accepted by the Government.

Compliance with Specifications:

Offerors shall also provide with their offer, at a minimum, existing product literature from the manufacturer or a third party (i.e., clearly identifying the source) substantiating the acceptability of their offered products in accordance with this solicitation's specifications provided. Failure to provide this information will result in a 'non- responsive' offer and removal from award consideration.

Descriptive Literature:

Definition: (a) "Descriptive literature" means information (e.g., cuts, illustrations, drawings and original manufacturers' brochures) that is submitted as part of an offer. Descriptive literature is required to establish, for the purpose of evaluation and award, details of the product offered that are specified elsewhere in the solicitation and pertain to significant elements such as (1) design; materials; (3) components; (4) performance characteristics; and (5) methods of manufacture, assembly, construction, or operation. The term includes only information required to determine the technical acceptability of the offered product. It does not include other information such as that used in determining the responsibility of a prospective contractor or for operating or maintaining equipment. (b) Descriptive literature must be (1) identified to show the item(s) of the offer to which it applies and (2) received by the time specified in this solicitation for receipt of offers. (c) Data displaying more than one model or size shall be clearly marked so as to indicate the specific item being offered. (d) Offers which do not present sufficient information to permit complete technical evaluation by the Government may be rejected. It is the offeror's responsibility to prove that their proposed solution meets the requested specifications, subject to any limitations elsewhere in this solicitation.

Other Specific Requirements:

- If applicable, the Contractor shall comply with all import requirements mandated by the government of Costa Rica. Furthermore, the Contractor shall provide all the necessary documentation required at destination for importation of the proposed vehicle.
- All manuals and literature shall be in the English and Spanish language.

Basis of Price:

The Contractor shall provide a copy in English of the applicable manufacturer's commercial warranty for the vehicle covered by such a warranty at no additional cost to the Government.

The price of all items shall include their transportation CIF destination to the US Embassy San José, Costa Rica in accordance with FAR 52.247-42.

Delivery:

Delivery shall be made CIF destination as soon as possible but not later than sixty (60) calendar days from the date of contract award.

The contractor shall deliver to the following address:

**Embassy of the United States of America
General Services Office
Avenida 0 Calle 120**

**Pavas, San Jose
Costa Rica 920-1200
Attention: INL/Procurement Office**

Coordination:

The Contractor shall coordinate the delivery with the Point of Contact (POC) for this order. Shipping documents for the items being shipped shall be sent to the POC prior to delivery. [POC will be provided upon award.]

Marking and Submission of Documents:

The Contractor shall send title or certificates of origin and shipping documents for the vehicle being imported to the United States Embassy San José in advance of delivery; doing so will enable the Contractor to obtain from the Government of San José the necessary exemption certificates for duty and tax free clearance well ahead of the arrival of the vehicle in Costa Rica.

Contractor Responsibility:

The Contractor shall be responsible to coordinate in advance with the Embassy of the United States in Costa Rica on filing and obtaining exemptions documents from the appropriate authorities in the Government of Costa Rica.

Coordination:

The Contractor shall coordinate the delivery of the vehicle with the POC.

Applicable Clauses and Provisions:

The full text of the referenced FAR and DOSAR clauses may be accessed electronically at <https://www.acquisition.gov/far/> and <http://farsite.hill.af.mil/vfdosara.htm>, respectively.

The selected Offeror must comply with the following commercial item terms and conditions, which are incorporated herein by reference:

FAR 52.212-1, Instructions to Offerors - Commercial Items, applies to this acquisition; FAR 52.212-3, Offeror Representations and Certifications - Commercial Items – to be completed with other certifications and submitted with the offer; FAR 52.212-4, Contract Terms and Conditions - Commercial Items; FAR 52.211-6, FAR 52.247-42, FAR 52.225-14, FAR 52.225-13, FAR, FAR 52.212-5, Contract Terms and Conditions Required to Implement Statutes or Executive Orders-Commercial Items; the applicable clauses under paragraph (b) are: 52.204-10, 52.209-6, 52.223-18, 52.225-13, [U.S. firms: 52.222-21, 52.222-26, 52.222-35, 52.222-36, 52.222-37], 52.222-50, 52.232-33, 52.232-40, and DOSAR 652.232-70, DOSAR

652.242-73
and DOSAR 652.243-70. DOSAR 652.225-71

The following and provision(s) are provided in full text:

Addendum to 52.212-2 Evaluation – Commercial Items (Oct 2014)

The Government intends to award a contract resulting from this solicitation to the responsible offeror (as determined within the meaning of FAR Part 9, paragraph 9.104), whose offer conforms to the solicitation and is determined to be the most advantageous solution to the Government, price and other factors considered. Evaluation will be based on offeror's submission and the provision at FAR 52.212-2, as provided in this solicitation.

The Government has the right to award without any discussions.

The following factors shall be used to evaluate offers:

Price

The price will be evaluated by the lowest aggregate sum of the items including any delivery charges, etc. The U.S. Embassy San José, Costa Rica is VAT exempt and can provide documentation, if needed.

Technical Capability/Acceptability

Technical capability is equal to price.

A written notice of award or acceptance of an offer mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offeror's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of provision)

52.214-34 Submission of Offers in the English Language (Apr 1991)

Offers submitted in response to this solicitation shall be in the English language. Offers received in other than English shall be rejected.

(End of Provision)

52.225-17 Evaluation of Foreign Currency Offers (Feb 2000)

If the Government receives offers in more than one currency, the Government will

evaluate offers by converting the foreign currency to United States currency using <http://ice.cgfs.state.sbu/> in effect as follows:

On the date specified for receipt of offers, if award is based on initial offers; otherwise
On the date specified for receipt of proposal revisions.

(End of provision)

Addendum to FAR 52.212-1 Instruction to Offerors – Commercial Items (Aug 2018)

Pursuant to FAR 12.302(d), the provision at FAR 52.212-1, Instruction to Offerors – Commercial Items (Jan 2017) is augmented as follows: Preparation of Offers - Offerors shall prepare and submit its offer in two (2) volumes as set forth below.

Preparation of Offers - Offerors shall prepare and submit offers to Cristopher Cabrera, via email to: CabreraC@state.gov and INLSanJose@state.gov. In addition, offerors shall complete and submit the following:

VOLUME I:

PRICING

The offeror shall complete the table below:

Line	Description	Unit of	Quanti	Unit	Total
1	Computer Equipment for MSP Press Office	Lot	1		
GRAND TOTAL--FIRM-FIXED PRICE: [indicate currency]					

REPRESENTATIONS AND CERTIFICATIONS

52.212-3 Offeror Representations and Certifications—Commercial Items (Aug 2018)

Offeror Representations and Certifications - Commercial Items - the selected offeror must submit a completed copy of the listed representations and certifications. **A completed copy of these provisions MUST be included on the System for Award Management (SAM) web site located at <https://www.sam.gov/portal>.** If the Offeror has not completed the annual representations and certifications electronically, the Offeror shall complete only paragraphs (c) through (u) of this provision.

VOLUME II:

TECHNICAL CAPABILITY

The proposed vehicle shall meet all of the minimum technical specifications and the delivery terms contained herein. In addition, the offeror shall provide:

- Descriptive Literature if offering other than the named brand.
- A delivery confirmation providing delivery within 60 calendar days of award to final destination.
- Warranty provisions:
 - The Contractor agrees that the vehicle furnished under this contract shall be covered by the most favorable manufacturer's commercial warranty the Contractor gives to any customer for such vehicle and that the rights and remedies provided herein are in addition to and do not limit any rights afforded to the Government by any other clause of this contract.
 - The Contractor shall provide a copy in English of the applicable manufacturer's commercial warranty with the vehicle covered by such a warranty at no additional cost to the Government.
 - Warranty terms: months, or km, whichever comes first. (To be inserted by the offeror).
 - Technical Compliance Matrix (Brand Name or Equal):

EQUIPMENT REQUIRED BY THE MSP PRESS OFFICE

(4) FOUR LAPTOP COMPUTERS

- MACBOOK PRO LAPTOP WITH THESE TECHNICAL SPECIFICATIONS: RETINA DISPLAY 13.3 TB SPACE, GRAY 2.0 GHZ QUAD CORE I5/16 GB/1 TB/ENG
- MACBOOK PRO LAPTOP WITH THESE TECHNICAL SPECIFICATIONS: RETINA DISPLAY 13.3 TB SPACE, GRAY 2.0 GHZ QUAD CORE I5/16 GB/1 TB/ENG
- MACBOOK PRO LAPTOP WITH THESE TECHNICAL SPECIFICATIONS: RETINA DISPLAY 13.3 TB SPACE, GRAY 2.0 GHZ QUAD CORE I5/16 GB/1 TB/ENG
- MACBOOK PRO LAPTOP WITH THESE TECHNICAL SPECIFICATIONS: RETINA DISPLAY 13.3 TB SPACE, GRAY 2.0 GHZ QUAD CORE I5/16 GB/1 TB/ENG

(1) A DESKTOP COMPUTER

- DESKTOP COMPUTER WITH THESE TECHNICAL SPECIFICATIONS: MRR12LL/A IMAC 27/5K/3.7 GHZ 6- CORE INTEL I5/16GB/2TB/FD/RP580X/ENG

(5) FIVE LICENSES PER ADOBE CC CLOUD VIP ANNUAL SUBSCRIPTION

(4) FOUR ADAPTERS

- ONE MULTIPORT A01 6 IN 1 USB-C TO 4K HADMI, USB 3.0, ETHERNET, SD SPACE GRAY ADAPTER

- ONE MULTIPOINT A01 6 IN 1 USB-C TO 4K HADMI, USB 3.0, ETHERNET, SD SPACE GRAY ADAPTER
- ONE MULTIPOINT A01 6 IN 1 USB-C TO 4K HADMI, USB 3.0, ETHERNET, SD SPACE GRAY ADAPTER
- ONE MULTIPOINT A01 6 IN 1 USB-C TO 4K HADMI, USB 3.0, ETHERNET, SD SPACE GRAY ADAPTER

COMPONENTS FOR COMPUTERS

- (2) TWO MONITORS WITH THESE TECHNICAL SPECIFICATIONS: ASUS TUF GAMING VG279
- (2) TWO KEYBOARDS IN SPANISH
- (2) TWO MICE
- (2) TWO MOUSEPADS
- (2) TWO PROFESSIONAL HEADSEADS
- (2) TWO BLUE YETI BLACK MICROPHONES
- (2) SIX 128 GIGAS USB MEMORIES
- (2) TWO UPS 1500M - LM 1500 VA/900

SWITCHER FOR CAMERA HANDLING

- ONE SWATEMMINIBPR-SWITCHER ATEM MINI PRO-HDMI UWP-D21/42LA - WIRELESS LAPEL MICROPHONE SYSTEM
- INTERACTIVE DIGITAL DISPLAY
- (1) ONE LB 820 VIDEO PLAYER SERVER, 4 GB RAM, 30 GB SSD
- (1) ONE XBR-65X805G 65" LED TV, 4K HDR (3840X2160), ANDROID
- NOUGAT 7.0, X-REALITY PRO, TRILUMINOS DISPLAY. MOTIONFLOW 60HZ, OUTPUT 10W X 2
- (1) ONE 0.9 METER (3 FEET) HDMI TO HDMI CABLE
- INSTALLATION AND CONNECTION SERVICE
- WORKSHOP SERVICE FOR USE TRAINING

Submission of Offers:

The complete offer submission shall include:

- 1) Price Offer and Representations and Certifications
- 2) Technical Capability – Volume II – Parts (A) thru (D)

Submission of Questions:

Interested parties may submit any questions concerning the solicitation as soon as possible but not later than 1600 hrs on March 03, 2021 via email to Cristopher Cabrera at CabreraC@state.gov. Late questions may not be considered. The email subject line must read "Solicitation PR9732385 - INL 1930.0 Computer Equipment for MSP Press Office".

Offer due date:

Offers shall be submitted as soon as possible but not later than 1600 hrs on March 10, 2021 via email to Christopher Cabrera at CabreraC@state.gov . The email subject line must read "Solicitation PR9732385 - INL 1930.0 Computer Equipment for MSP Press Office". The size shall not exceed 20MB. **Late submissions shall not be considered.**

Applicable laws and regulations: Solicitation and award will be subject to laws and regulations of the United States of America.